



NORTHERN REGIONAL CENTRE

Vill- Joshi Chauhan, GT Karnal Road
Bahalgarh, Sonapat (Haryana)
Website:- www.saisonepat.com
Email: -saisonepat@gmail.com
Tel: 0130-2380316, 2380317(fax)

LIMITED TENDER ENQUIRY FOR PROCUREMENT OF SPORTS KIT FOR COACHES AT SAI NRC SONEPAT FOR THE YEAR 2016-17

Sealed tenders are invited by Sports Authority of India from the reputed manufacturers /authorized distributor for supply of Sports Kit (Branded preferred) **for Coaches** having minimum annual turnover of Rs.30 lakh (Rupees thirty lakh only) for last (03) three years including exports as per audited balance sheet accounts for last three financial years i.e. 2014-15, 2015-16 & 2016-17.

The detailed information, terms and conditions governing the award of contract are contained in the tender document which may be obtained from the office of REGIONAL DIRECTOR, SAI NRC, Sonapat on any working day from the date of publication of this notice to 29TH May, 2017, between 09.30 A.M. to 1.00 P.M. at the cost of Rs. 500/- in the form of Cash or in case the form is download online submitted the Demand draft of Rs. 500/- in favour of Regional Director, SAI NRC Sonapat with the tender document. Details are also available in SAI New Delhi website www.sportsauthorityofindia.nic.in & SAI NRC Sonapat website www.saisonepat.com. The tenderer have to submit an **EMD of Rs.40,000/- (Rupees forty thousand only)** in favour of Regional Director, SAI NRC Sonapat in the form of account payee Demand Draft only.

The Tender Enquiry offer in the prescribed tender form along with all relevant documents sealed and completed in all respect must be **submitted latest by 29th May, 2017 up to 01.00 pm in the Tender Box placed at office of REGIONAL DIRECTOR, SAI Northern Regional Centre, Vill-Joshi Chauhan, Bahalgarh, Sonapat which will be opened on 29th May, 2017 at 03.30 pm in the presence of the tenderer or their authorized representatives.**

Sports Authority of India reserves the right to accept or reject any tender without assigning any reason whatsoever.

(Sanjay Saraswat)
Regional Director (NRC)



SPORTS AUTHORITY OF INDIA

TENDER DOCUMENT FOR AWARD OF SUPPLY OF SPORTS KIT FOR COACHES

IN

**SPORTS AUTHORITY OF INDIA
NORTHERN REGIONAL CENTRE, SONEPAT**

Authorized signatory

Sports Authority of India - Tender for Procurement of Sports Kit for Coaches for the year 2016-17



NORTHERN REGIONAL CENTRE

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Bahalgarh, Sonapat (Haryana)
Website: www.saisonepat.com
Email: -saisonepat@gmail.com
Tel: 0130-2380316, 2380317(fax)

Bid Reference no. SAI/NRC/Sports Kit/Coaches/I/2016-17

Dated 08.05.2017

LIMITED TENDER ENQUIRY FOR PROCUREMENT OF SPORTS KIT FOR COACHES AT SAI NRC SONEPAT FOR THE YEAR 2016-17

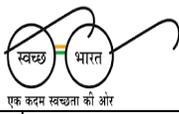
Last date of receipt of Tenders
Date and Time for opening of Tenders

29th May, 2017 up to 1300 hrs
29th May, 2017 at 1530 hrs

Sports Authority of India invites sealed tender from reputed manufacturers/authorized distributor for supply of Sports Kit (Branded preferred). The list of items of sports kit is enclosed as **Annexure - I** to this tender form. **The manufacturer/ authorized distributor should quote rates of sports kit with one sample for each item is submitted along with the technical bid tender document.** The sample of successful tenderer will be retained and the samples of unsuccessful bidders will be returned. Only one sample will be accepted.

Fill below information in block letters only

S.No	Particular	Detail
1	Name of the firm	
2	Full Postal Address with Tel. No., Fax No. & Email Id	
3	Registration No. of Firm (Copy also attached)	
4	PAN Number of Firm/ Proprietor (Copy also attached)	
5	TAN No./ VAT No.(Copy also attached)	
6	Affidavit in Judicial Stamp Paper of Rs. 100/- of Terms & Condition. S.No of Affidavit and Date	
7	Attached Certificate from Manufacturer that quoted items are latest stock and original and duly signed and sealed by the authorized signatory of the Company/ firm and authorized dealer of the manufacturer	
8	Copy of Audited Balance Sheet for the last three preceding years i.e. 2014-15, 2015-16 & 2016-17. Turn over year wise filled in column.	



9	Attached details of turnover for last three preceding years i. 2014-15, 2015-16 & 2016-17 and submitted showing annual turnover of Rs. 30 Lacs in average for supply of Sports Kit.	
10	Attached copies of ITR last three preceding years (i.e. 2014-15, 2015-16 & 2016-17)	
11	All bidders should submit bank details as per Performa in the Annexure D along with Envelop A for the convenient payment of bills of successful bidder through E-transfer.	
12	Detail of client to whom the sports kit was supplied a copy of award letters may be enclosed	
13.	Lab test reports Certificates no. and date item wise: T-Shirt Track Suit Shoe Socks	

The above information is mandatory for qualify in the technical bid

Note: - All the pages should be sealed signed & numbered by the tenderer.

**Authorized Signature
Name & Address of the firm with seal**



GENERAL TERMS AND CONDITIONS

1. The word “**LIMITED TENDER ENQUIRY FOR PROCUREMENT OF SPORTS KIT FOR COACHES AT SAI NRC SONEPAT FOR THE YEAR 2016-17**” should be super scribed on the top left corner of envelope bearing the name and address of the tenderer. The sealed tenders should accompany the following:-
 - A. EMD amount of Rs 40,000/- (Rupees forty thousand only) submitted in the form of account payee Demand Draft in favour of The Regional Director, Sports Authority of India, Northern Regional Centre payable at Sonepat. **(To be submitted in Envelope -A)**
 - B. The list of samples should be submitted to SAI along with **sample of each item of the quoted item** having name of Tenderer and Manufacturer as per Proforma at "**Appendix-A**" and Tender document duly signed by Tenderer on each page **(Envelope - B)**.
 - C. Rate quoted for each item with brand name as per submitted sample as shown in Proforma at **Annexure - III (Envelope - C)**.
2. The rate/commercial/Technical offer of the firm will remain valid from the date of acceptance/termination of the contract as the case may be initially for one year.
3. The tenderer shall submit the tender document in three separately sealed envelopes addressed to THE REGIONAL DIRECTOR, SPORTS AUTHORITY OF INDIA, NORTHERN REGIONAL CENTRE, VILL-JOSHI CHAUHAN, BAHALGARH , SONEPAT as under :-

Envelope A: The Demand Draft of Earnest Money will be placed in sealed envelope – along with details of Demand Draft only along with details of Tenderer with Seal and Signature on envelope.

Envelope B: This envelope shall contain the documents as mentioned in the Tender and information pertaining to the Sports Kit with the tender document duly signed on each page by the tenderer or his authorized signatory.

Envelope C: Envelope C shall contain the **Financial Bid Documents**.
4. The envelopes containing the quotations/ tenders should be sealed and be super scribed “**LIMITED TENDER ENQUIRY FOR PROCUREMENT OF SPORTS KIT FOR COACHES AT SAI NRC SONEPAT FOR THE YEAR 2016-17**” as the case may be. The sealed Envelopes should be deposited in the Tender box placed in the office of The Regional Director, SAI Northern Regional Centre, Sonepat up to 1:00 pm on 29th March, 2017.
5. Envelope ‘A’ & ‘B’ submitted by the Tenderer will be opened on the same day at 03.30 pm, i.e. 29th March, 2017.
6. Envelope ‘C’ (i.e. Financial Bid) of only those tenderers will be opened, whose samples are selected and qualifies technically. Date and Time for opening of Envelop ‘C’ i.e. Financial Bids will be communicated to those whose technical bid is accepted.
7. The tenderer should sign & seal each page of the tender as token of accepting the terms and conditions mentioned herein.
8. The Bids received Late/Vague/ conditional /incomplete/not conforming to the laid down procedure, in any respect will be rejected.

Authorized Signature
Name & Address of the firm with seal



9. Offers sent by telex/fax/telegram will not be accepted.
10. In case of differences arising in the terms and conditions of the tender document with the firm (s) the decision of SAI shall prevail.
11. After approval of, the tender, SAI Northern Regional Centre Sonapat will retain one sample of each approved item free of cost, non returned which, the tenderer shall not raise any objection.
12. Material indented for, shall be supplied in full quantity within stipulated time. In case of delay in supply/ non supply/ short supply/ poor quality or any other complaint, SAI reserves the right to adjust extra liabilities from the Earnest Money/Security Money, disapprove a brand/all brands or may take any other action as deemed fit.
13. SAI will have right to buy Sports Kit as per sample approved or may give its own colour.
14. The tender documents are neither transferable nor the cost of tender document is refundable under any circumstances.
15. The issuing of tender documents shall not constitute that the tenderer gets automatically qualified.
16. If even after approval, information's/ facts submitted by a tenderer are found misleading/incorrect/false etc. SAI reserves right to disapprove an item (s) for the current/future rate contract or may impose penalties as deemed fit. Non compliance of any of the terms of tender and future instructions assured by Regional Director, SAI Northern Regional Centre, will also warrant above penalties.
17. All clothing items must have SAI Logo embroidered/ screen-printed on them. The tenderer are to submit an undertaking to the effect that the samples submitted with documentary proof and any discrepancy found later on, the whole amount will be recoverable from the Security Money deposited and remaining amount if any shall be recovered from the tenderer.
18. Supply Sports Kit for Coaches may be bifurcated according to the orders placed from time to time during the year and place of supply. The approved rate may also be applicable for other sports promotional schemes of Sports Authority of India, NRC Office Sonapat.
19. **The rates must be quoted for complete set of items (01, 02, 03 and 04) as mentioned in Annexure-I (Page No: 10). For the sample submitted (only accepted one set of sample which submitted along with the tender) the rate quoted should be inclusive of all taxes and freight charges.** The quantity and size of Sports Kit will be decided by the Regional Director, SAI, Northern Regional Centre, Sonapat on the basis of the No. of coaches in each discipline in Northern Regional Centre, Sonapat.
20. **Tenderers are strictly required to quote rates for one branded company and only for the submitted samples.**
21. All tenderer will mention technical detail and specification of quoted items in **Envelop-B**.
22. **The successful tenderer will give an Affidavit on a Stamp Paper of Rs.100/- duly Notarized** that the quality of approved items are of the particular branded company only, quoted in the tender are correct & as per the specification of the concerned branded manufacturer.
23. In case of any defect found in the supplies or during the guarantee period, the concerned party will be liable to pay full damage, which shall be adjustable from the Security Amount,. The Regional Director NRC may impose penalty as deemed fit and will have right to recover the amount from Security or to make deduction from the bill.

Authorized Signatory
Name & Address of the firm with seal



24. The EMD of all unsuccessful tenderer will be returned within 45 days after execution of this Open Tender Enquiry and the successful tenderer will have to deposit the Security Money at the rate of 10 % of the total value of supply order after receipt of Award Order. The Security money will be refund after warranty period without interest, **the Security money will be retained up to warranty period.**
25. In case of any doubt in material- the expenditure on testing of material will be borne by the tenderer.
26. All tenderers are required to mention the Name of Firm with authorized distributor's certification with documentary proof from the branded company whose sample and rates has been quoted in the tender documents. The sample must be submitted full set in a bag/box which will be opened and counted in front of the tenders along with Technical bid.
27. The detail of documents required for eligibility is given in **Annexure - II.**
28. Tender received without the above documents will summarily be rejected.
29. In case of delay in supply by the stipulated date, The Regional Director, SAI Northern Regional Centre, Sonapat reserves the right of imposing penalty as deemed fit.
30. **The rate quoted for the items should be inclusive of all Taxes/Levy and transportation charges. No other charges/ Levy shall be paid extra.**
31. The manufacturer/ distributor should give minimum one year guarantee for all the items for material manufacturing defects, and undertake to replace defective products at no extra cost within a month of the defect being brought to the notice of the manufacturer/distributor.
32. **The manufacturer/authorized distributor should quote rates of sports kit with one sample for each item is submitting along with the technical bid tender document**
33. The supply order can be terminated or cancelled summarily by SAI in whole or in part any time without assigning any reason, if the supply made by the manufacturer/ distributor is not found according to the sample approved or in case supply is not received within stipulated time and Regional Director, SAI Northern Regional Centre, Sonapat feels that it cannot be used for the event/camp/practice for which it was requisitioned.
34. SAI logo as per **Annexure-IV** should be screen printed compulsory, if found not screen printed 10% penalty will be imposed on supplied items.
35. Regional Director, SAI Northern Regional Centre, Sonapat reserves the right to reject any tender in whole or in part thereof without assigning any reason. If 5% or more of any item of any one or more lots of supply, is found to be defective, in material, size, quality or any other defect of any specification or manufacturing defect, then a penalty of 10% of the total price of the supplied lot in addition to refund for returned/ rejected goods, will become payable to SAI.
36. In the event of any dispute or differences arising between the parties with regard to the terms and conditions of the agreement/contract and or with regard to the breach or interpretation thereof including all rights and liabilities there under on any matter what so ever touching upon the terms and conditions of the agreement/contract whether in course or on or after its termination the parties agreed to settle the same at the first instance by mutual discussions/conciliation which would be conducted by the Regional Director, SAI Northern Regional Centre at Sonapat.

**Authorized Signatory
Name & Address of the firm with seal**



37. In the event of the said mutual discussions/conciliation fails, the aggrieved party shall initiated Arbitration proceedings for resolution of differences / disputes etc., mentioned above by appointing a sole Arbitrator, who shall be The Regional Director of SAI NRC, in which event the said proceeding shall be conducted in accordance with the provisions of The Arbitration and Conciliation Act 1996.
38. The venue of such arbitration proceedings shall be at Sonapat or as decided by The Regional Director of SAI NRC and the court of law in Sonapat alone will have Jurisdiction in respect of all proceedings connected there with.
39. Payment will be released after satisfactory supply and receipt of goods, supplied as per supply order.
40. **In a tender, either the Indian agent on behalf of the Principal /OEM or Principal/OEM itself can bid but both cannot bid simultaneously for the same item/product in the same tender.**
41. **If an agent submits bid on behalf of the Principal/OEM, the same agent shall not submit a bid on behalf of another Principal/OEM in the same tender for the same item/ product.**
42. Bank Guarantee Form for Bid Security Annexure-V
43. Manufactures's Authorisation Form Annexure- VI
44. NEFT Mandate Form Annexure-VII
45. Letter of Authorisation for attending bid opening meeting Annexure- VIII
46. Contract Agreement Form Annexure – IX
47. One firm can submit samples of Sports Kit (Complete Set i.e 01 Nos. Track Suit, 02 Nos. T-Shirt, 01 Pair Shoe and 02 Pair Socks) only and rates for the same may be quoted in the financial bid. Incomplete set will be rejected
48. 10 % performance security may be deposited after award letter in the form of Account payee Demand Draft/ Bank Guarantee of any commercial bank and Fixed deposit receipt of any commercial bank.

I have read and understood all the terms & conditions of the Tender and hereby undertake to abide by same.

Authorized Signatory
Name & Address of the firm with seal





APPENDIX - A

CHALLAN FOR SAMPLE SUBMISSION

**LIMITED TENDER FOR PURCHASE OF SPORTS KIT ITEMS FOR SAI COACHES
[TO BE SUBMITTED IN ENVELOPE 'B']**

Challan No. & Date.....(Listing items as per order mentioned in the Tender under submission)

Vat/Sales Tax No:.....

Date:.....

PAN. No.....Date:.....

TENDER No:.....

EMD BANK DRAFT NO:

And Date:.....

For Rs

(Complete Address in Capital letter)

BRAND NAME.....

S.N.	Name of item(all the item should be of same brand)	Technical details	No. of Sample (one each)
1	Track Suit		
2	T-Shirts		
3	Warm Up Shoes		
4	Socks		

(AUTHORIZED SIGNATORY AND STAMP)



ANNEXURE - I

TENTATIVE REQUIREMENT OF T-SHIRT, WARM UP SHOES & SPECIFICATIONS

COACHES SPORTS KIT:

S.No.	Brief Description of Sports Kit Items	Specification
(i).	Track Suits	Textured (DOBBY) woven / NS Polyester with 25% - 50% area for sublimation printing Attached Lab Test Report from Govt. Approved Laboratory (which is not older than 1 st January, 2017)
(ii).	T - Shirts	Micro Polyester fabrics with quick dry processed with 25% - 50% area for sublimation printing. Attached Lab Test Report from Govt. Approved Laboratory (which is not older than 1 st January, 2017)
(iii).	Socks	Cotton with Lycra. Attached Lab Test Report from Govt. Approved Laboratory (which is not older than 1 st January, 2017)
(iv).	Shoes	Adidas / Nike / Puma or equivalent The quoted sample must include the test result in original preferably by Footwear Designing and Development Institute (FDDI), Govt. of India, for both the soles and the upper materials. The minimum flex cycle of upper material should be preferably as per the FDDI standards. The quoted samples should also include the sole bonding test result conducted or confirmed by FDDI Preferably. (which is not older than 1 st January, 2017)

Note: The maximum amount for above BRANDED ITEMS i.e., T-Shirt-02, Warm up Shoes- 01 pairs, Track Suit- 01 Nos. and Socks-02 Pair shall not exceed Rs.8,000/- (Rupees eight thousand only) per set inclusive of all taxes and freight.

- 1) THE RATE OF ONE SET OF ITEMS MENTIONED AT S NO.01 to 04 ABOVE CONSOLIDATELY, SHALL NOT EXCEED THE ENTITLED LIMIT OF Rs.8,000/- (RUPEES EIGHT THOUSAND ONLY) INCLUSIVE OF ALL TAXES, FREIGHT CHARGES & OTHER LEVY.
- 2) THE ABOVE PROJECTED QUANTITY IS TENTATIVE WHICH MAY INCREASE OR DECREASE AS PER ACTUAL REQUIREMENT.

**Authorized Signatory
Name & Address of the firm with seal**



ANNEXURE - II

FORMAT FOR SUBMISSION OF THE TENDER OF LETTER HEAD OF THE FIRM

To,
The Regional Director,
Sports Authority of India,
Northern Regional Centre,
Vill-Joshi Chauhan
Bahalgarh,
Sonapat Haryana .

Sub: LIMITED TENDER ENQUIRY FOR PROCUREMENT OF SPORTS KIT FOR COACHES AT SAI NRC SONEPAT THE YEAR 2016-17.

In response to the Tender Notice published in the.....on, I had purchased Tender Form No.....from your office. I had downloaded tender from website www.sportsauthorityofindia.nic.in & www.saisonepat.com and have deposited required EMD.

I am sending herewith my tender documents as under:

- a) TECHNICAL BID: The tender documents duly signed on each page and all other documents to be submitted along with the tender. **(Envelope "B")****.
- b) FINANCIAL BID: The financial bid for the supply **(Envelope "C")**.

** The following details and supporting documents accordingly are available in Envelope "B" for evaluating eligibility etc.

1. Name of the Firm
2. Full Postal Address with Tel. No., Fax No. & E-mail Id
3. Registration No. of Firm
4. Attached copy of PAN Number of Firm/Proprietor
5. Attached copy of TAN No./VAT No.
6. Affidavit in Judicial Stamp Paper, as required at S. No. **22 of Terms & Conditions - enclosed at Annexure II - A**.
7. Attached certificate from manufacturer that quoted items are latest stock and original and duly signed and sealed by the authorized signatory of the Company/firm and authorized dealer of the manufacturer
8. Copy of audited Balance Sheet for the last three preceding years i.e 2014-15, 2015-16 & 2016-17 should be attached.
9. Attached turnover of last three preceding years i.e 2014-15, 2015-16 & 2016-17 should be attached. showing annual turnover of R.30 lac for supply of sports kit.
10. Attached copies of ITR last three preceding years (i.e 2014-15, 2015-16 & 2016-17)
11. All Bidders should submit bank details as per proforma in the **Annexure -D** along with **Envelop A** for the convenient payment of bills of successful bidder through **E-transfer**.
12. Detail of clients to whom the sports kit was supplied and copy of award letters be enclosed.
13. Bank Guarantee Form for Bid Security Annexure-V
14. Manufactures's Authorisation Form Annexure- VI
15. NEFT Mandate Form Annexure-VII
16. Letter of Authorisation for attending bid opening meeting Annexure- VIII
17. Contract Agreement Form Annexure - IX
18. Lab test reports from Govt Approved/authorized laboratory/ FDDI (which is not older then 1st January, 2017)

That I/We will be responsible for all the contractual obligations including uninterrupted supply, quality of kit items etc.

This is certify that I/We have studied the terms & conditions and understood all clause of the tender in case of award of contract/supply order, I/We undertake to abide by all terms and conditions mentioned in the same.

Date.....

Encl: as above.

**AUTHORIZED SIGNATORY
(NAME IN BLOCK LETTERS)
SEAL OF THE TENDERER**



**FORMAT OF AFFIDAVIT (Rs. 100) FOR SUBMISSION OF THE TENDER ON
JUDICIAL
STAMP PAPER**

Certified that the quality of items as mentioned in Annexure-I, quoted in the tender are originally of company (branded preferred). We are liable to pay damages, adjustable from the Security Deposit, in case of any defect found in the supplies.

Regional Director, SAI (NRC) may impose penalty as deemed fit & will have right to make recovery from Security Deposit or to make deduction from the bill, If the supplied items found damaged or delayed.

**Signature of Tenderer
With seal**



ANNEXURE -III

**FINANCIAL BID DOCUMENT
(TO BE SUBMITTED IN ENVELOPE 'C')**

Bid Reference no. SAI/NRC/Sports Kit/Coaches/1/2016-17

Date:.....

**LIMITED TENDER ENQUIRY FOR PROCUREMENT OF SPORTS KIT FOR COACHES AT SAI
NRC SONEPAT THE YEAR 2016-17**

S.N.	Name of item (all the item should be of same brand)	MRP	Final Rate Quoted (inclusive of all taxes & freight)
1	T-SHIRTS-TWO NOS		
2	WARM UP SHOES- ONE PAIRS		
3	Track Suit		
4	Socks		
Total Rs.			

Maximum Limit Rs.8,000/- inclusive of All Taxes & Freight Charges

COMMERCIAL TERMS

We hereby undertake that no extra charges on any account will be claimed except as mentioned above.

We hereby undertake to strictly abide by the Commercial and other terms laid down in the Tender.

**(AUTHORIZED SIGNATORY]
NAME IN BLOCK LETTERS
SEAL OF THE TENDERER**

NOTE: - ONLY ONE PROFORMA IS TO BE SUBMITTED



Annexure-IV

Track Suit
Upper Back Side
(Size of each letter should be 4cm to 4cm with screen printing)



T-Shirt/Track Suit front of left side (size 8cm length X 2 to 3cm for SAI Name and Logo 3-4cmX2cm with screen printing))



Track Suit pants front right side
(Size-5cm to 8cm x2to 4cm
SAI Name logo 3 to 4cm x2cm with screen printing)





Annexure-V

(C) BANK GUARANTEE FORM FOR BID SECURITY

Whereas _____ (hereinafter called the “Bidder”) has submitted its quotation dated _____ for the supply of _____ (hereinafter called the “Bid”) against the purchaser’s Bid Reference No. _____ Know all persons by these presents that we _____ of _____ (Hereinafter called the “Bank”) having our registered office at _____ are bound unto _____ (hereinafter called the “Purchaser) in the sum of _____ for which payment will and truly to be made to the said Purchaser, the Bank binds itself, its successors and assigns by these presents. Sealed with the Common Seal of the said Bank this _____ day of _____ 20____. The conditions of this obligation are:

1. If the Bidder withdraws or amends, impairs or derogates from the Bid in any respect within the period of validity of this Bid.
2. If the Bidder having been notified of the acceptance of his Bid by the Purchaser during the period of its validity:-
 - a. Fails or refuses to furnish the performance guarantee for the due performance of the contract.

Or

- b. Fails or refuses to accept/execute the contract.

We undertake to pay the Purchaser up to the above amount upon receipt of its first written demand, without the Purchaser having to substantiate its demand, provided that in its demand the Purchaser will note that the amount claimed by it is due to it owing to the occurrence of one or both the two conditions, specifying the occurred condition(s).

This guarantee will remain in force for a period of forty-five days after the period of Bid validity of ___ days i.e. for ___ days (___ days + 45 days) from the date of Bid Opening and any demand in respect thereof should reach the Bank not later than the above date.

(Signature of the authorized officer of the Bank)

Name and designation of the officer

Seal, name & address of the Bank and address of the Branch



Annexure-VI

(D) MANUFACTURER'S AUTHORISATION FORM

To
Sports Authority of India

Dear Sirs,

Ref. Your Bidding Reference No _____, dated _____

We, _____ who are proven and reputable manufacturers of _____ (name and description of the goods offered in the Bid) having factories at _____, hereby authorize Messrs _____ (name and address of the agent) to submit a Bid, process the same further and enter into a contract with you against your requirement as contained in the above referred Bidding Documents for the above goods manufactured by us.

We further confirm that no supplier or firm or individual other than Messrs. _____ (name and address of the above agent) is authorized to submit a Bid, process the same further and enter into a contract with you against your requirement as contained in the above referred Bidding Documents for the above goods manufactured by us.

We also hereby extend our full warranty ofyear from acceptance of goods by Purchaser as per Clause 8 of General Conditions of Contract.

Yours faithfully,

[Signature with date, name and designation]

for and on behalf of Messrs _____

[Name & address of the *manufacturers*]

Seal of the Manufacturer

Note : 1.This letter of authorization should be on the letter head of the manufacturing firm and should be signed by a (person of the firm) competent to authorize someone to act on behalf of the firm. The person submitting a bid on behalf of the firm should have a Power of Attorney to legally bind the manufacturer.



Annexure-VII

(E) NEFT MANDATE FORM

From: M/s. _____

Date: _____

To

Sports Authority of India,
New Delhi.

Sub: NEFT PAYMENTS

We refer to the NEFT being set up by SAI. For remittance of our payments using RBI's NEFT scheme, our payments may be made through the above scheme to our under noted account.

NATIONAL ELECTRONIC FUNDS TRANSFER MANDATAE FORM

Name of City	
Bank Code No.	
Bank 's name	
Branch Address	
Branch Telephone / Fax no.	
Supplier's Account No.	
Type of Account	
IFSC code for NEFT	
IFSC code for RTGS	
Supplier's name as per Account	
Telephone no. of supplier	
Supplier's E-mail ID	

[Signature with date, name and designation]

For and on behalf of Messrs _____

[Name & address of the manufacturers]

Confirmed by Bank:
Enclose a copy of Crossed Cheque



Annexure-VIII

(F) Letter of Authorization for attending bid opening Meeting

Tender No. -----

Subject : Authorization for attending bid opening on 17th May, 2017 in the tender of Coaches Kit Sports Kit Items for the Financial Year 2016-17.

Following persons are hereby authorized to attend the bid opening for the tender mentioned above on behalf of----- (bidder) in order of preference given below.

Order of Preference	Name	Specimen Signature
---------------------	------	-----------------------

1.

2.

Alternate Representative

Signatures of bidder

Or

Officer authorized to sign the bid documents on behalf of the bidder.

Note:

1. Maximum of two representatives will be permitted to attend bid opening. **In case where it is restricted to one, first preference** will be allowed. Alternate representatives will be permitted when regular representative are not able to attend.
2. Permission for entry to the hall where bids are opened may be refused in case authorization as prescribed above is not recovered.



Annexure-IX

(A) CONTRACT AGREEMENT FORM

This agreement is made this day _____ day of _____ BY AND BETWEEN Sports Authority of India the _____ acting through <<Insert Name and Designation>>, Sports Authority of India, a Society registered under Societies Registration Act, 1860 having its office at Jawahar Lal Nehru Stadium Complex, Gate No. 10 (East Gate), next to MTNL Building, Lodhi Road, New Delhi- 110003 (herein after referred to as “SAI” which expression shall unless repugnant to the context or meaning thereof, includes its successor-office and assigns) of the ONE PART:

AND

(Name of Company) having its registered office at (Address of the Company), represented through <<Insert Name and Designation>> who is duly authorized to execute this Agreement) hereinafter referred to as ‘Supplier’ which expression shall unless repugnant to the context or meaning thereof, includes its successor- office and assigns) of the SECOND PART:

WHEREAS the Supplier shall supply the items within _____ days/ months and will deliver the same to _____ details of which are given in clause I of Section I to this office

Bid reference No: _____ date _____ at the rate quoted by the supplier vide their propose _____ dated _____ and as per all the terms and conditions given in Invitation for Bid (IFB) dated _____ and the Bid Document for supply of Sport kits which shall become part and parcel of this agreement.

That the Supplier would raise demand and the payment shall be done in accordance with the relevant Clause of this Contract and Clause 13 (Liquidated Damages) of General (Commercial) conditions of the Contract.

The Performance Security will be en -cashed by “SAI” in case the Supplier fails to deliver items and/or breaches the terms and conditions of this contract.

Signatory on Behalf of Purchaser

**(Signature, name and address Of the
Purchaser’s authorized official)
For and on behalf of, Sports Authority of India
Received and accepted this contract**

